

Committee on Education Meeting

March 9-10, 2017

17 North State Street, Chicago, IL

8th Floor, Room 820

Agenda

Thursday:

8:00 to 8:30 am – Breakfast

Noon to 1:00 pm – Lunch

5:00 pm - Adjourn

Friday:

8:00 to 8:30 am – Breakfast

Noon to 1:00 – Lunch

2:00 pm – Adjourn

Members: Alison Clemens (Chair), Lauren Goodley (Vice-Chair), Kris Kiesling (Council Liaison), Mahnaz Ghaznavi (DAS Subcommittee Chair), Sarah Buchanan, Stephanie Call, Erin Faulder, Marcy Flynn, Brad Houston, Marty Olliff, Seth Shaw, Matthew Strandmark, Shanee' Murrain (Intern), Kara Adams (Director of Education), Brianne Downing (Education Coordinator) and Solveig De Sutter (Education Consultant – 2nd Day)

Day 1:

- I. Welcome – Alison Clemens
- II. Staff Report – Kara Adams
- III. DAS Subcommittee Update – Glen McAninch
 - a. DAS Subcommittee Chair Term Length
 - b. DAS Certificate Renewal for DAS Subcommittee Members
 - c. Recommendation of DAS Course for Dual Credit
 - d. Other Updates
- IV. ACE Revision - All
 - a. Review of Comments
 - b. Revisions
 - c. Next Steps
- V. Exam Writing – Lauren Goodley
- VI. Intern Project Report – Shanee' Murrain

Day 2 :

- I. GAES & Annual Meeting – Lauren Goodley
- II. Liaising with SAA Groups – Alison Clemens
- III. Reviewing the A&D Curriculum Sheet
- IV. Course Updates
 - *A&D Program Overall* – Liaisons – Updates/Reviews/Suggestions
 - *DACS* – Lauren Goodley
 - *MARC for Archival Description* - Sarah Buchanan & Brad Houston
 - *Grant Writing for A&D* – Alison Clemens & Stephanie Call – Revise as webcast?
 - *Style Sheets for EAD* – Alison Clemens & Lauren Goodley
 - *Financial Management for Archivists* –Matthew Strandmark
 - *Implementing MPLP* – Seth Shaw
 - *SAA Standard: EAC-CPF* – Brad Houston

- *Appraisal for A&D* – Sarah Buchanan & Brad Houston

V. Courses In-Development

- *Overview of Visual Descriptive Standards* – Webcast
- *Authorities and RDF (Authority, archival description, Part 2)*
- *Essential Coding for Archivists*

VI. Webcast/Online Course Updates & Development

- *Teaching with Primary Resources*- Webcast/Series
- *Web Archiving Fundamentals* – Webcast/Series
- *Alliance Building & Partnerships* – Webcast/Series
- Others?

VII. Adjourn